SHORT TERM COURSES – 2021-22

NAME OF THE COURSE – Filing of Income Tax Returns

DURATION OF THE COURSE – 30 Hours

PROGRAM CONTENT (SYLLABUS):-

1) Basic provisions of IT Act, 1961 for computation of income from salary, house property and other sources, Deductions u/s 80
2) Overview of documents required for Preparation of tax return
3) Computation of tax liability using tax calculator on IT portal
4) Overview of IT portal including E filing utilities Preparation of Tax returns in ITR 1 and ITR 2 using E filing utilities